

Scott Point Waterworks District



Policy Number: 002

Rev: 1

Date: Mar 4, 2020

Code of Conduct and Conflict of Interest Policy

Applicable to: Trustees and Employees of Scott Point Waterworks District

Elected officials are expected to independent, impartial and duly responsible to the people. Scott Point Waterworks District strongly believes that its trustees, employees and trusted contractors must act within the best standards of ethical behavior. The Local Government Act and Improvement District Manual set out minimum standards of ethical behavior expected.

Code of Conduct

Trustees and trusted representatives are:

1. accountable to discharge their duties honestly, in good faith and in the best interests of Scott Point Waterworks District, its landowners and staff.
2. shall at all times obey the laws, regulations and statutes set by senior governments.
3. shall not discriminate against any person for any reason set out in the constitution and bill of rights of Canada and British Columbia.
4. shall not disparage the motives, abilities, personalities or performance of other trustees, employees or trusted contractors.
5. able to exercise their authority only by resolution or authority of the whole board. Trustees may not exercise individual authority over the organization except as explicitly set for by board resolution, policy or legislation.
6. expected to fully abide by decisions approved by the board as a whole, regardless of their personal views of the decision.

Conflict of Interest

A trustee or trusted representative shall not:

1. exercise an official power or perform an official duty or function in the execution of their office knowing that it will further their private interests or the private

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interests of family members or close friends, or where there is a reasonable perception that the person's ability to exercise of such power, duty or function might have been affected by their private interests.

2. fail to bring any matter with a potential to create a conflict to the attention of the board.
3. use their position to secure special privileges, favours, or exemptions for themselves or for any other person.
4. use confidential information for personal advantage or communicate confidential information to anyone not entitled to receive it.