

# Scott Point Waterworks District

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**Policy Number: 007**

**Revision: 1**

**Date: March 4, 2020**

## **Rental Property Policy**

*Applicable to: Trustees and Employees of Scott Point Waterworks District*

1. Responsibility for the payment of water tolls owing to the District will remain with the owner of any property, regardless of any agreement between the owner and a renter or tenant.
2. As a matter of convenience for the owner of a property, the District may allow a renter or tenant to set up an account for the payment of water tolls upon receipt of an application for water service and payment of the new account administration fee.
3. Should any water toll payment owed by a renter or tenant remain unpaid for a period in excess of 90 days, the property will be notified with a request for immediate payment.
4. The Trustees may by resolution, on written notice, order the water service to be shut off to any premises on which there are water tolls or other charges owing for a period of 120 days or longer from the due date.
5. Under no circumstances will the District or the Trustees act as an agent for the property owner with regard to seeking payment from a renter or tenant.